

## **CBANA AREA MEETING MINUTES REPORT**

**JUNE 28, 2015**

Meeting began at 2:08pm

Open with Serenity Prayer, Roll call, Service Prayer, Tradition 6 and Concept 6

Facilitator: David K – Present

Co-Facilitator: Debra T – Present

Treasurer: Open

Recorder: Shelley M. – Present

RCM 1: Bill H. – Absent

RCM 2: Cat H- Present

H&I: Richard T. – Present

Phone Line: Maegen G –Present

Activities: Gloria C. – Present

PI/Web Servant: Paul S. – Present

RBS: Dave T/ Bobby S – Present

Outreach: Angel R. – Present

Policy: Melissa V. – Present

Literature: Troy W. – Present

Gem City – Present

Get It Together – Present

Last House on the Block – Absent

Literature 101 - Present

Living Clean – Present

Never Again – Present

Never Alone – Absent

New Beginning's – Present

New Recovery - Absent

NWNA - Absent

Off The Wall – Absent

Outsiders – Absent

Saturday Night Live -

Shot of Hope – Absent

Stepping Up - Present

Survivors – Absent w/ report

Talk With Pride- Present

The Rock - Present

Victoria Group – Present

Whatever It Takes - Present

Women's Unity – Present

### **GROUPS:**

10<sup>TH</sup> Street New Comers – Present

Alice Group - Present

Back to Basics – Absent

Blue Book Study Group – Absent

Cloud 9 – Present

Conscious Contact - Absent

Easy Does It – Present

**SERVICE PRAYER:** God, grant us the knowledge that we may work according to Your divine precepts. Instill in us a sense of Your purpose. Make us servants of your will and grant us a bond of selflessness that this truly be Your work, not ours: and that no addict anywhere need die from the horrors of addiction.

Minutes from May were approved.

Deb T submitted treasurer report. Balance of \$2679.80. Phoneline issues were resolved. Outreach quit. He is owed \$15.00. Stated Judy K has still been paying for the Quick Books. Judy K requested reimbursement of \$220.86 We will continue to utilize Quickbooks. Deb will use spreadsheet until we can fully access the reports on Quickbooks. Bill C made motion to pay phone line bi annually, Angel & Judy. Val second motion. All will be paid, Report accepted. (Copy of page 1 of report attached.)

RCM1 & 2 – No report Next meeting in August

H&I- submitted report: Appreciation day was success raised \$433. For books. Richard requested reimbursement for fuel, and the mailing of literature to Three Rivers.

Phone Line submitted report – Issues with phone line and bill payment have been resolved.

Activities- Lots of activities happening with really great support and attendance. Requested \$100.00 for 4<sup>th</sup> of July event. \$17.79 was turned in with receipts from Father's Day Brunch.

PI-Web servant – Registered the new bi-lingual group with NAWS. Passed out 75 new comer packets.

RBS- report submitted- All is going well. On June 22 only 38 people pre-registered for the event. Other than that, all is going GREAT!!

Outreach submitted report- Had 35 people in the beginning willing to travel down to 8. Asking for committed people to step up. Turned in \$150.00 in receipts. Stating this is ½ of the \$300.00 budget he was given.

Policy report submitted. Still learning policy. Will work on updating.

10<sup>th</sup> Street Newcomers –Report submitted, No issues no donation to area. Spending \$33.00 on literature.

Alice Group – Considering changing day of meeting,

Cloud 9 – Group location has changed to 622 Airline at scout hut

Easy Does It – No smoking or vaping at meeting

Gem City – Meeting attendance is poor. Considering closing meeting. Will change time for now

Get It Together, - From now on, only homegroup members will speak on birthday night

Literature 101 - Need support.

Living Clean – Wednesday meeting is now a book study. Friday meeting from book study to open topic.

Never Again – NA.ORG still shows Friday meeting, There is no Friday meeting. \$100.00 to area

New Beginning's – No issues

Stepping Up – Got new A/C!!!

Survivors – Robert R. will email schedule/meeting changes to Paul.

Talk With Pride – No issues

The Rock – Needs support

Victoria Group – No issues

Whatever It Takes – No issues

Womens Unity Group – New GSR Gloria C

Deb T. stated she would step down as Co-Facilitator in order to fully take on responsibility of Treasurer. Val V. nominated Deb for the position Cat. H. second. Deb was voted in.

Deb T. nominated Val V for Co-facilitator of area. David H second. Will be voted on at next area.

Literature Co chair, Outreach and Area Co- fac are positions that are open at this time.

There were 2 proposals submitted for change in policy regarding Outreach accountability and reimbursement. (copies attached)

Budgets were discussed – PI/Webservant budget \$500.00 – Outreach \$0.00 at this time – RSC - \$3000.00 - H&I - \$500.00 ACS \$300.00

ILS

Shelley M

CBANA Recorder

**CBANA ASC Treasurer's Report**  
**CBANA ASC Report – June 28, 2015**  
**2nd Quarter Prudent Reserve \$2100.00**

|                               |                          |
|-------------------------------|--------------------------|
| <b>Beginning Bank Balance</b> | <b>\$1831.91</b>         |
| <b>April Deposits</b>         | <b>\$666.99</b>          |
| <b>May Deposits</b>           | <b>\$358.65</b>          |
| <b>Outstanding May Checks</b> | <b><u>(\$159.75)</u></b> |
| <b>Ending Balance</b>         | <b>\$2679.80</b>         |

|            |                               |
|------------|-------------------------------|
| \$2,100.00 | Prudent Reserve – 2nd quarter |
| \$2,679.80 | Available Funds               |

TBRNA Donation      \$ 1776.21 to date

Good afternoon all,

Putting this together has been a job. I am giving everyone a color copy this month to show incoming/outgoing a little more visually. I have a confession to make first. I got the deposit ready and then failed to actually deposit them. They are deposited at this point and are reflected above. Conducted and Audit 2 weeks ago and turned out well. Shelly, Bill, David K., and myself in attendance. They asked really good questions and also identified some trouble areas. I need to hit on a couple of points:

- Phoneline – after much investigation and headache I was able to get the phone line up and running. Apparently we are supposed to pay monthly \$24.95 with a surcharge of \$2.56. We have not been keeping up with this and ended up way behind. I have a current bill due of \$102.47. This is the monthly Charge and the Deposit (they used our previous deposit to pay our bill). I am asking that we change this to paying either bi-annually or annually so that no addict need receive a busy signal when calling for help. Also I am asking for re-imbursement of \$7.66. I had to pay that amount immediately to get the phone back on.  
    Bi – annually = \$164.82  
    Annually = \$329.64
- Outreach – As yall are probably aware Angel has stepped down from Outreach. He has turned in all moneys and receipts. I have gathered every receipt and the money he turned into me. According to the totals we owe Angel \$15. I need permission to cut him a check for the balance owed.
- Russell has been in Houston with his health pretty regularly and I have not been able to hook up with him about Quick books although I did receive a piece of mail from them saying congratulations of 13 months online use!?!?!?! The spread sheets attached will work till I get this figured out as well and I will be able to use the spreadsheets to enter data after I have access.
- Last but not least. I have not had time to do Literature yet. I will have this done by next area and then we will be able to do that audit as well

I think this covers everything for now. Please feel free to ask questions...I will try to answer them.

ILS

DEB T



## CBANA Proposal Form

(To be completed and then submitted for approval by Coastal Bend Area Service Committee)

Name: Jacob A Request Date: 6-28-15  
Area or Position: Talk w/Prude AH GSR Phone Number: 956-984-9425  
Proposal Title: \_\_\_\_\_ Email Address: \_\_\_\_\_

Proposal or Idea (please check one by replacing ☐ with ☒)

- ☐ Areal Guideline / Policy ☐ Activity or Event  
☐ Audio / Visual or Internet Service Tools ☒ Other Service Tool Development  
☐ Other (please specify): \_\_\_\_\_

Proposal Plan Information (In order to help us better prepare, please include as much information as possible):

When doing reimbursement checks to Outreach  
or creating the budget a good way to track is  
to have the Chair for Outreach turn

Intent for Proposal: in a mileage spreadsheet. Have the starting  
location be CBRC. ~~At area meeting~~ At area meeting  
Outreach chair turns in tentative schedule with google  
map of distance from CBRC to the meeting being  
attended and that be the base of How Area funds/refunds the chair

Notation of Policy If affected: \_\_\_\_\_

Financial Impact: Help keep better track of Area finances

Anticipated Cost of Copies, Supplies, and other Materials needed to complete Proposal: N/A

Total Estimated Proposal Costs: At Descriptions of Area

Anticipated Proposal Completion Date: ASAP

\_\_\_\_\_ This Section is to be completed by the Area Chair \_\_\_\_\_

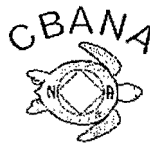
Facilitator Signature: \_\_\_\_\_

Proposal Approval Date: \_\_\_\_\_

## Amendments

- Mileage rate determined and adjusted as per IRS national rate for non-profit organizations
- Cap to be ~~determined by Area~~ up to Amount of Outreach Budget

BACK OF Prop 1



## CBANA Proposal Form

(To be completed and then submitted for approval by Coastal Bend Area Service Committee)

Name: VINCENT 'VINNY' POSTO

Request Date: \_\_\_\_\_

Area or Position: LSR

Phone Number: 361 389 1515

Proposal Title: OUTREACH

Email Address: POSUINNY@gmail.com

Proposal or Idea (please check one by replacing ☐ with ☒)

☒ Areal Guideline / Policy

☐ Activity or Event

☐ Audio / Visual or Internet Service Tools

☐ Other Service Tool Development

☐ Other (please specify): \_\_\_\_\_

Proposal Plan Information (In order to help us better prepare, please include as much information as possible):

ACCOUNTABILITY of EXPENSES WITH recent experience  
W/ out reach to be for Policy to be state Reimbursement  
of fishing tank they tried to Refill upon Return  
 Intent for Proposal: (Accountability of Expenses clear line of  
responsibility) increase of Budget to 200<sup>00</sup> Quarterly

Notation of Policy If affected: \_\_\_\_\_

Financial Impact: A Clear Accountability, Responsibility

Anticipated Cost of Copies, Supplies, and other Materials needed to complete Proposal: \_\_\_\_\_

Total Estimated Proposal Costs: \_\_\_\_\_

Anticipated Proposal Completion Date: \_\_\_\_\_

\_\_\_\_\_  
 This Section is to be completed by the Area Chair

Facilitator Signature: \_\_\_\_\_

Proposal Approval Date: \_\_\_\_\_